

DEFECT REPORT : WALMER PARK VILLAGE

Name of person reporting defect/requiring work _____

Date _____

Unit number _____

Description of defect/work
required _____

Access to the private use area will be available on the following

weekdays _____

Or

Please contact _____ (Name) on _____ (Phone number) to
arrange access.

Signature _____ Contact No. _____

For office use:

Defect report Ref. No. _____

Action to be taken _____

Contractor/Own
labour _____

Authorised
by _____

Date work completed _____

Final cost _____